

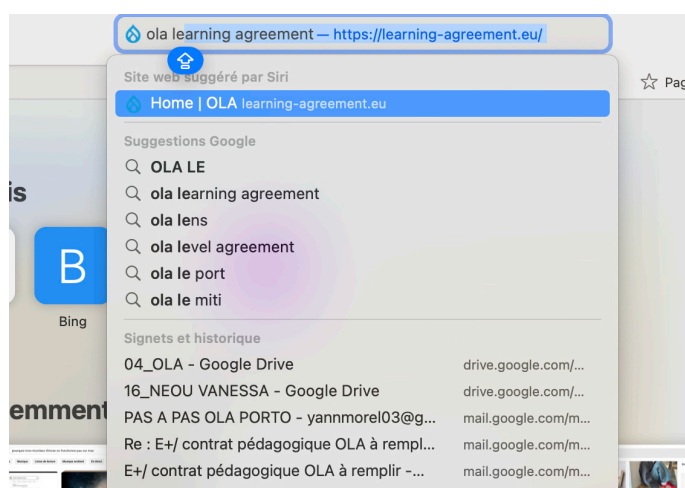


## CONTRAT PÉDAGOGIQUE ÉTUDIANT EN LIGNE ONLINE LEARNING AGREEMENT (OLA)

Steps by Steps : guide kit OLA

Étapes par étapes : kit OLA guide

On the search bar / Sur la barre de  
recherche : OLA LEARNING  
AGREEMENT



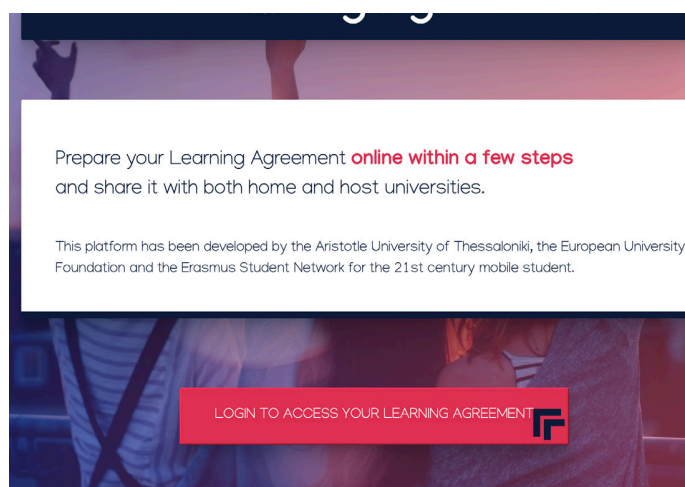
On the website / Sur le site internet :

Click on

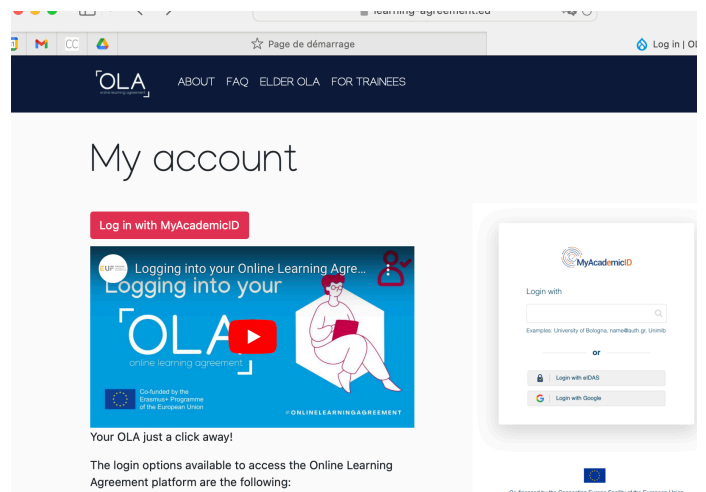
«LOGIN TO ACCESS YOUR LEARNING  
AGREEMENT»

Cliquer sur

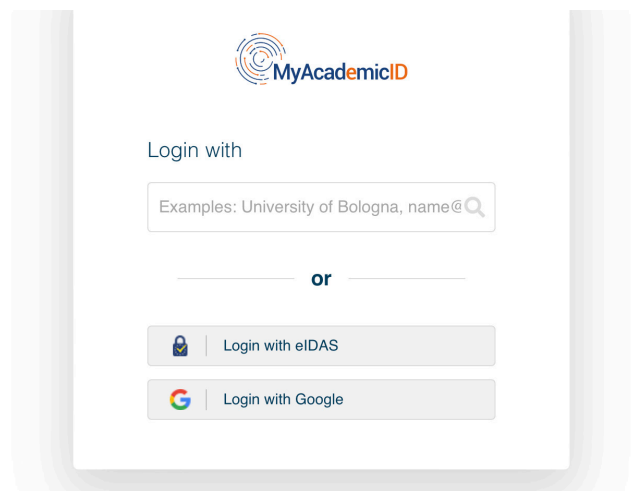
«LOGIN TO ACCESS YOUR LEARNING  
AGREEMENT»



Click on : «Login in with MyAcademicID»  
 Cliquer sur «Login in with MyAcademicID»



Login with your e-mail address / Connecter  
 vous avec votre adresse mail : **Google**



After confirming, validating, etc. you will arrive on  
 this page / Après avoir confirmé, validé, etc. vous  
 arrivez sur cette page :

Complete / Remplir :

- FIRST NAME / PRÉNOM :
- NAME / NOM :
- DATE OF BIRTH / DATE NAISSANCE :
- GENDER / GENRE :
- NATIONALITY / NATIONALITÉ :

- FIELD OF EDUCATION :

Fashion interior and industrial design

(write only the beginning... it will find the rest =  
select the suggested tab) / (écrivez seulement le début... il  
vous trouve la suite = sélectionner l'onglet proposé)

STUDY CYCLES : Bachelor

(IDEM, you propose a tab) (IDEM, vous propose un onglet)

Here are the answers / Voici les réponses :

Attention nationalité : sélectionner (France)

Check / Cocher

☒ HAVE READ AND AGREE TO THE TERMS AND CONDITIONS AND PRIVACY  
POLICY.

The screenshot shows the 'My account' page with a 'VIEW' and 'EDIT' button. Below is the 'My Personal Information' section. Fields include: Firstname (Yann), Lastname (Morel), Date of birth (01/08/2003), Gender (Male), Nationality (France (280)), Field of education ("Fashion, interior and industrial design (0212) (897)"), and Study cycle (Bachelor or equivalent first cycle (EQF level 6) (19)). At the bottom, there is a checkbox for 'I have read and agree to the Terms and Conditions and Privacy Policy' with links to 'Terms and Conditions' and 'Privacy Policy'.

This close-up shows the 'Nationality' dropdown menu with 'Française' selected. Below it, the 'Study cycle' dropdown menu is open, showing 'Bach' and 'Bachelor or equivalent first cycle (EQF level 6)' as options.

PRESS NEXT

APPUYER SUR SUIVANT

The screenshot shows the OLA application process progress bar with five steps: 1. Student information, 2. Sending institution information, 3. Receiving institution information, 4. Mobility Programme, and 5. Commitment. Below the progress bar, there is a form with fields for 'Academic year' (2023/2024), 'Mobility Type' (Blended mobility with short-term physical mobility), and 'Student' information (First name(s) and Last name(s)).

You are now on this page / Vous arrivez sur cette  
page : STUDENT INFORMATION

This close-up shows the 'Student' information fields. It includes 'First name(s)' and 'Last name(s)' (Morel). Below these are 'Date of birth' (01/08/2003), 'Gender' (Male), and 'Nationality' (France (280)). The 'Field of Education (clarification)' dropdown menu is open, showing '03.5 Graphic design' as the selected option. The 'Study cycle' dropdown menu is also open, showing 'Bachelor or equivalent first cycle (EQF level 6) (19)' as the selected option.

Checking information / Vérification des informations :

Add / Ajouter : 03.5 Graphic design

PRESS NEXT

APPUYER SUR SUIVANT

You are now on this page / Vous arrivez sur cette page : **SENDING INSTITUTION INFORMATION**

The screenshot shows the OLA application form with a progress bar at the top indicating five steps: 1. Student Information, 2. Sending Institution Information (current step), 3. Receiving Institution Information, 4. Mobility Programme, and 5. Commitment. Below the progress bar, the form fields are as follows: 'Academic year' with a dropdown menu showing '2023/2024'; 'Mobility Type' with a dropdown menu showing 'Blended mobility with short-term physical mobility'; a 'Sending' section header; a 'Sending Institution' section header; 'Country' with a dropdown menu showing 'Country of the institution'; and 'Name' with a text input field showing 'Name of the institution'.

This close-up shows the 'Country' field with a dropdown menu displaying 'France' and a red 'X' icon. Below it, the 'Name' field has a text input showing 'lycee br' and a dropdown menu displaying 'LYCEE BREQUIGNY'.

Following information / Informations suivantes :

- COUNTRY / PAYS : France
- ESTABLISHMENT NAME / NOM DE L'ETABLISSEMENT : Lycee brequigny (IDEM, vous est proposé un onglet) (sans accent)

The screenshot shows two side-by-side form sections. The left section, 'Sending Responsible Person', includes fields for 'First name(s)' (Tifenn), 'Last name(s)' (Gargam), 'Position' (Erasmus Coordinator), 'Email' (gargam.education@gmail.com), and 'Phone number' (+33789453776). The right section, 'Sending Administrative Contact Person', includes fields for 'First name(s)' (Marc), 'Last name(s)' (Duran), 'Position' (OLA Administrator), 'Email' (ce.0350028r@ac-rennes.fr), and 'Phone number' (+33299868200). Both sections have a small disclaimer at the bottom regarding the responsibility of the contact person.

Following information / Informations suivantes :

1) SENDING RESPONSIBLE PERSON

- FIRST NAME / PRÉNOM : TIFENN
- NAME / NOM : GARGAM
- POSITION : Erasmus Coordinator
- E-mail : gargam.education@gmail.com

–TEL : +33 789453776

## 2) SENDING ADMINISTRATIVE PERSON

- FIRST NAME / PRÉNOM : MARC
- NAME / NOM : DURAN
- POSITION : OLA Administrator
- E-mail : ce.0350028r@ac-rennes.fr
- TEL : +33 299868200

The screenshot shows a progress bar at the top with four steps: 1. Student Information, 2. Sending Institution Information, 3. Receiving Institution Information (highlighted in red), and 4. Mobility Program. Below the progress bar, the form fields for 'Receiving Institution Information' are visible: 'Academic year' with the value '2023/2024', 'Mobility Type' with the value 'Blended mobility with short-term physical mobility', and a dark blue button labeled 'Receiving'. Below this button is another dark blue button labeled 'Receiving Institution'.

PRESS NEXT

APPUYER SUR SUIVANT

You are now on this page / Vous arrivez sur cette page : **RECEIVING INSTITUTION INFORMATION**

The screenshot shows the 'Receiving Institution' form with the following fields: 'Country' with a dropdown menu showing 'Portugal', 'Name' with the value 'CENTRO DE INVESTIGACAO E FORMACAO EM ARTES E DESIGN LDA', 'Faculty/Department' with the value 'Graphic design', 'Address' with the value 'Senhora da Hora', and 'Erasmus Code' with the value 'P MATOSIN01'.

Receiving establishment information / Informations de l'établissement receveur :

- COUNTRY / PAYS : PORTUGAL
- NAME / NOM : CENTRO DE ... (IDEM, écrivez un peu... puis vous proposez)
- FACULTY DEPARTEMENT : Graphic design
- ADDRESS : AUTOMATIQUE

The screenshot shows two side-by-side forms. The left form is titled 'Receiving Responsible Person' and contains fields for 'First name(s)' (Marta), 'Last name(s)' (Varzim), 'Position' (GERI), 'Email' (martavarzim@esad.pt), and 'Phone number' (+351229578750). The right form is titled 'Receiving Administrative Contact Person' and contains fields for 'First name(s)' (Marta), 'Last name(s)' (Varzim), 'Position' (Erasmus Ambassador), 'Email' (international@esad.pt), and 'Phone number' (+351229578750). A small note at the bottom of the left form states: 'Responsible person at the Receiving Institution: the name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.'

Following information / Informations suivantes :

## 1) RECEIVING RESPONSIBLE PERSON

- FIRST NAME / PRENOM : Marta
- NAME / NOM : Varzim
- POSITION : GERI
- E-mail : martavarzim@esad.pt
- TEL : +351229578750

## 2) RECEIVING ADMINISTRATIVE PERSON

- FIRST NAME / PRENOM : Marta
- NAME / NOM : Varzim
- POSITION : Erasmus Ambassador
- E-mail : international@esad.pt
- TEL : +351229578750

PRESS NEXT

APPUYER SUR SUIVANT

You are now on this page / Vous arrivez sur cette page : **MOBILITY PROGRAMME**

Informations dates début – fin :

-PLANNED START OF THE MOBILITY :

19/02/2024

-PLANNED END OF THE MOBILITY :

23/02/2024

CLICK ON ADD COMPONENT / VOUS CLIQUER SUR ADD COMPONENT

Information to enter in the boxes / Infos a entrer dans les cases :

COMPONENT TITLE OR DESCRIPTPTION :  
Bip flags letters and typesfaces

COMPONENT CODE : NONE

NUMBER OF CREDIT ECTS : 3

SHORT DESCRIPTION : collaborative workshop – creative writing

Continue below / Vous continuez en bas :  
Select the language / sélectionner la langue :  
English  
Level / le level : B2

PRESS NEXT  
APPUYER SUR SUIVANT

You are now on the page / Vous arrivez sur la page : **COMMITMENT**

Signer electroniquement avec le PAD  
(clear = supprimer votre signature si pas satisfait)

1

2

3

4

Student Information

Sending Institution Information

Receiving Institution Information

Mobility Programme

Academic year \*

2023/2024

Mobility Type \*

Blended mobility with short-term physical mobility

Preliminary LA

Planned start of the mobility \*

17/12/2023

Planned end of the mobility \*


17/12/2023

Study Programme at Receiving Institution and recognition at the Sending Institution

No Component added yet.

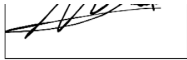
Commitment

By digitally signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-institutional Agreement for institutions located in Partner Countries). The Beneficiary Institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.



Clear

Study Programme at Receiving Institution and recognition at the Sending Institution



Remove

Clear

By clicking on "Sign and send" you also give express consent for your personal data contained herein to be transmitted to the HEI or Organisation of destination.

Previous

Sign and send the Online Learning Agreement to the Responsible person at the Sending Institution for review

☒ Automatically recognised towards student degree

OLA

ABOUT

FAQ

ELDER OLA

FOR TRAINEES

MY LEARNING AGREEMENTS

MY ACCOUNT

LOG OUT

See the status of your Online Learning Agreement to successfully finalise it with the sending and receiving university.

Create New

Sending Institution	Receiving Institution	Status	Created **	View or Edit
LYCEE BREQUIGNY	CENTRO DE INVESTIGACAO E FORMACAO EM ARTES E DESIGN LDA	Signed by Student and sent to the Sending HEI	Sun, 12/17/2023 - 09:59	<a href="#">View</a> <a href="#">Download PDF</a> <a href="#">History</a>

Privacy Policy and Terms and

Previous

Next

Then click on / Ensuite cliquer sur  
«sign and send the online learning agreement to  
the ...»

		Sign
Signed by Student and sent to the Sending HEI	Sun, 12/17/2023 - 09:59	<b>View</b> <b>Download</b> <b>PDF</b> <b>History</b>

You are now on the page / Vous arrivez sur cete page :

Download PDF / Vous téléchargez le PDF